



Memorandum

April 13, 2018

To: Tourism and Economic Development Committee
Woodstock Economic Development Authority
WE Business & Community Coordination Committee

From: Mandy Belyea, Deputy Town Manager and Secretary of Woodstock EDA

Cc: *Mayor & Town Council; Angela K. Clem, Town Manager; Lemuel Hancock, Urban Designer | Neighborhood Planner; Katie Mercer, Director of Marketing & Events; John O'Neill, Director of Finance; Media*

Re: **Economic Development Strategic Planning Work Session – 18 April 2018**

The purpose of this memorandum is to notify you of the Economic Development Strategic Planning Work Session to be held on **Wednesday, April 18, 2018, at 5:30 pm** at **Suzanne's Studio** located at 130 West Court Street in Woodstock.

If you should have any questions or concerns, please contact me at the Municipal Office.